



APPLICATION FOR EMPLOYMENT OR CONTRACT SERVICES

1540 S. HOLLAND-SYLVANIA ROAD, SUITE 101, MAUMEE, OHIO 43537

FAX: (419) 419-698-2068 PHONE: (419) 698-1988

ACCESSRN IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Personal Information

Name:	Contact Phone:
Address:	Email (Optional):
	Are you at least 18 years of age? Yes No
Have you ever gone by another name (ex. Maiden name): Yes No If yes, what	
Have you been a resident of your current state of for the last five consecutive years? Yes No If no, Please list your previous addresses (last 5 years):	
Street Address _____	City _____ State _____ From _____ To _____ Mo/Yr Mo/Yr
Street Address _____	City _____ State _____ From _____ To _____ Mo/Yr Mo/Yr
Street Address _____	City _____ State _____ From _____ To _____ Mo/Yr Mo/Yr
Do you have any relatives currently employed with AccessRN? If yes, please state who and the relationship.	

Employment Related Information

What position are you applying for?	What type of employment are you interested in: Full time ___ Part-time ___ On-Call/PRN ___ Contract ___
Are there any days/hours/shifts that you cannot work:	
Have you ever been employed with AccessRN before? Yes No If yes, where?	
How did you hear about this position?	
If offered a position when are you available to start:	Are you eligible to work in the United States: Yes No
Have you ever been terminated from a job or resigned in lieu of termination? Yes No If yes, please explain	
Have you ever been convicted of a crime (felony or misdemeanor)? Please note, conviction will not necessarily disqualify an applicant. Yes No If yes, please explain:	
If hired for a position which requires use of a vehicle: Do you have a valid driver's license? Yes No Are there any violations or citations on your license? Yes No If yes, please explain:	

Education Information

High School (Name, City, State)	Graduate or GED? Yes No	
College or University (Name, City, State)	Graduate? Yes No	Degree Received:
College or University (Name, City, State)	Graduate? Yes No	Degree Received:

Credential Information

Please list all licensures and/or training certifications you possess:

Are there any restrictions or sanctions on your licensure? Yes No
If yes, please explain:

List any other education, training, honors, professional memberships, volunteer work, skills, or certificates you feel are pertinent to the position for which you are applying:

Previous Employment Information

Employer Name and Address

Phone:

Ending Wage:

Dates Employed:

From:

To:

Supervisor Name:

If currently employed with this company, may we contact this employer? Yes No
If no, please explain:

Position Held:

Reason for Leaving:

Employer Name and Address

Phone:

Ending Wage:

Dates Employed:

From:

To:

Supervisor Name:

If currently employed with this company, may we contact this employer? Yes No
If no, please explain:

Position Held:

Reason for Leaving:

Employer Name and Address

Phone:

Ending Wage:

Dates Employed:

From:

To:

Supervisor Name:

If currently employed with this company, may we contact this employer? Yes No
If no, please explain:

Position Held:

Reason for Leaving:

Prior to employing a person, AccessRN requires the applicant to indicate whether or not they have been charged with, convicted of, or plead guilty to any of the offenses and/or violations listed below. Once employed by the organization, the employee is required to inform Human Resources or the President/CEO within fourteen (14) days of being charged with, convicted of, or pleading guilty to any of the offenses and/or violations listed below. Failure to disclose this information may result in disciplinary action or dismissal from employment. In states where it is required by state administrative code, failure to report may also result in legal action.

Aggravated Murder
Voluntary Manslaughter
Felony Assault
Assault
Aggravated Menacing
Kidnapping
Child Stealing
Rape
Unlawful Sexual Conduct with a Minor. Formerly Corruption of a Minor.
Sexual Imposition
Voyeurism
Felony Sexual Penetration
Promoting Prostitution
Prostitution
Pandering Obscenity
Pandering Sexually-Oriented matter involving a Minor
Possession of Drugs
Illegal use of a Minor in Nudity-Oriented Material or Performance
Robbery
Endangering Children
Contributing to the Unruliness or Delinquency of a Child
Having Weapons While Under Disability
Trafficking in Drugs
Illegal Manufacturing of Drugs
Placing Harmful Object in Food or Confection

Murder
Involuntary Manslaughter
Aggravated Assault
Failing to provide for a functionally-impaired person
Patient Abuse or Neglect
Abduction
Criminal Child Enticement
Sexual Battery
Gross Sexual Imposition
Importuning
Public Indecency
Compelling Prostitution
Procuring
Disseminating Matter Harmful to Juveniles
Pandering Obscenity Involving a Minor
Domestic Violence
Aggravated Robbery
Aggravated Burglary
Burglary
Improperly discharging a Firearm at/into a Habitation or School
Carrying Concealed Weapons
Corrupting another with drugs
Funding Drug Trafficking
Illegal Administration or Distribution of Anabolic Steroids

I have read the offences found on the above list of violations of the Ohio Revised Code and understand my responsibilities.

Signature: _____ Date: _____

I certify that, to the best of my knowledge, the information I have provided is true, accurate and complete. I authorize the investigation of all statements made in this application and understand that false information or documentation, or a failure to disclose relevant information may be grounds for rejection of my application, disciplinary action, dismissal if I am employed, and (or) criminal action. In the event confirmation is needed in connection with my work, I authorize educational institutions, associations, registration and licensing boards, and others to furnish whatever detail is available concerning my qualifications. I further understand that termination of employment shall be mandatory if fraudulent disclosures are given in attempt to meet position qualifications.

I agree to submit to and authorize AccessRN, or its authorized partners, to conduct verification checks of my criminal background, personal and professional references, credit history, Bureau of Motor Vehicle Records, and searches of other public and private records as the organization deems necessary to secure information regarding me as an applicant for the position I am seeking. I understand I may be asked to undergo pre-employment and random drug testing as a term of employment. In addition, I understand the Company reserves the right to recheck any record at any time during my employment.

I understand that Equal Employment Opportunity has been, and will continue to be, a fundamental principle at AccessRN, where employment is based upon personal capabilities and qualifications. AccessRN restricts discrimination on the basis of age, race, ethnicity, national origin, military status (veteran or presently serving), color, religion, gender, gender identity, sexual orientation, physical or mental disabilities, genetic information, or any person with HIV infection, whether asymptomatic or symptomatic, or AIDS, or with regard to recruitment, hiring, placement, transfer, promotion or compensation, layoff or termination, and selection for training or any other term or condition of employment. This company will also make reasonable accommodation for qualified individuals with known disabilities unless doing so would result in an undue hardship.

AccessRN is committed to diversity and will promote diversity for all employees, interns, and candidates for employment and shall adhere to all related policy and legislation at all times. We shall review, on an ongoing basis, all aspects of recruitment to avoid unlawful or undesirable discrimination

I agree that any action or suit against the organization arising out of my employment or termination of employment, including but not limited to claims arising under state or federal civil rights statutes, must be brought within the shorter of 180 days or any applicable statute of limitation of the event giving rise to the claims or be forever barred. I waive any limitation periods to the contrary.

I further understand that if I am hired, employment is not offered for any definite period, regardless of the period of payment of wages. I understand that AccessRN is an at-will employer and they, or I, may terminate the employment relationship at any time.

Signature: _____ Date: _____